

CARLYNTON SCHOOL DISTRICT

Voting Meeting

January 15, 2019

Carlynton Jr.-Sr. High School, Classroom 110 – 7:00 pm

MINUTES

The Carlynton School District Board of Education held its regular voting meeting January 15, 2019 in Classroom 110 of the Carlynton Junior-Senior High School. Present for the meeting were Board President Jim Schriver, Vice President Joe Appel, Treasurer Marissa Mendoza, and Directors Jude Frank, LeeAnne O'Brien, David Roussos, and Christine Simcic. Also present were Acting Superintendent Joseph Dimperio, Solicitor Bill Andrews, Director of Fiscal Affairs Chris Juzwick, and administrators Lauren Baughman, Marsha Burleseon, Rachel Gattuso, Michael Loughren, Ed Mantich, Dennis McDade, and Joe Rodella. The audience was comprised of one member of the press and two individuals.

CALL TO ORDER - *President Schriver called the meeting to order at 7:08 pm. The roll was called by recording secretary Michale Herrmann. Directors Honchar and Zaletski were absent.*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

PRESENTATION: *Curriculum Coordinator Ed Mantich gave a presentation to summarize the Pennsylvania Future Ready Index, or state assessment measurements, for the 2017-2018 Keystone and PSSA. Using a Promethean Board, he pulled up the website to show the report and explained the federal designations based on sub groups. Academically, the district met or exceeded benchmarks at all grade levels, but fell short in two subgroups. Because of a deficiency in attendance rates and one other subgroup, the high school will be targeted for intervention. High school principals Michael Loughren and Rachel Gattuso then shared methods they have been developing and implementing to create a positive environment at the junior-senior high school and addressed a strategy to create an improvement plan to boost student attendance rates.*

APPROVAL OF MINUTES:

Director O'Brien moved, seconded by Director Simcic, to approve the minutes of the December 4, 2018 reorganization meeting;

The minutes of the December 4, 2018 regular voting meeting;

And the minutes of the January 8, 2019 Finance Committee Meeting. **By a voice vote, the motion carried 7-0.**

REPORTS:

- **Executive Session** – *President Schriver reported the board met in executive session on January 8, 2019 to discuss personnel and real estate matters; they met again in a closed session prior to this meeting to discuss personnel, real estate, and negotiations.*

Minutes of December 4,
2018 Reorganization
Minutes of December 4,
2018 Voting Meeting
Minutes of January 8, 2019
Finance Committee

- Administrative Reports

- Superintendent's Report – *Dr. Dimperio recognized board members for their service, presenting each with a certificate and thanking them for their dedicated hours of volunteer service.*

- Business/Finance – *Mr. Juzwick said the preliminary proposed budget will be added at the end of the agenda. The goal of reducing the deficit has been a step-by-step process and he will continue to report the budget status at every board meeting. The current budget has a deficit of about \$1.4 million.*

- Committee Reports

- Parkway West CTC – *Director Appel said the January student of the month was Carlynton student Kiera Lindsay, a sophomore.*

I. Miscellaneous

Director Frank moved, seconded by Director Appel, to approve the additions to the 2018-2019 Conference and Field Trips Requests as submitted. (Miscellaneous Item #0119-01 REVISED) **By a voice vote, the motion carried 7-0.**

II. Finance

Director Mendoza moved, seconded by Director O'Brien, to approve the November 2018 bills in the amount of \$840,630.72 as presented;

The December 2018 bills in the amount of \$414,431.97 as presented;

The Treasurer's Report for the month ending October 31, 2018 as presented;

The resolution to approve continued membership in the Joint Purchasing Board for the 2019-2020 school year along with the Allegheny Intermediate Unit and other local school districts, which will empower the district to make bulk purchases of selected items for its use. It is further recommended that the appropriate Carlynton School District officials be authorized to sign the Joint Purchasing Agreement and that Christopher Juzwick be named said representative to the purchasing board and the superintendent be named as alternate; (Finance Item #0119-01)

The Athletic Fund Report for the month ending November 30, 2018 with an ending balance of \$14,399.30; (Finance Item #0119-02)

The Activities Fund Report for the month ending November 30, 2018 with an ending balance of \$75,198.08; (Finance Item #0119-03)

And the continuation of the District's real estate tax assessment appeals program by the solicitor's office for the 2019 tax year as presented. (Finance Item #0119-04) **By a voice vote, the motion carried 7-0.**

Director Roussos asked for the threshold for this assessment; Solicitor Andrews said it is generally around 15 percent with a common level ratio of 85 percent.

Conference and Field Trip Requests

November 2018 Bills

December 2018 Bills

Treasurer's Report –
October 31, 2018

AIU Joint Purchasing Board Membership

Athletic Fund Report –
November 2018

Activities Fund Report –
November 2018

RE Assessment Appeals

III. Personnel

Director Appel moved, seconded by Director Simcic, to approve the additions to the 2018-2019 Supplemental Athletic List as presented; (Personnel Item #0119-01 REVISED)

2018-2019 Athletic Supplemental List

The Leaves of Absence Request for Employees CFT1819-11 and CFT1819-12 as submitted; (Personnel Item #0119-02)

Leaves of Absence

The reassignment of Christine Foley to the position of Class III Instructional Aide/ESL Support at Carnegie Elementary, retroactive to November 16, 2018; (Personnel Item #0119-03)

Instructional Aide/ESL Support – Christine Foley

The reassignment of Lindsay Papinchak Davis to the Class IV position of lunchroom/playground aide at Crafton Elementary, retroactive to December 5, 2018; (Personnel Item #0119-04)

LR/PG Aide – Lindsay Papinchak Davis

The appointment of Laura Cygnarowicz to the Class IV position of lunchroom/playground aide at Carnegie Elementary, retroactive to December 6, 2018; (Personnel Item #0119-05)

LR/PG Aide – Laura Cygnarowicz

Independent contractor Derek Werderitch to perform the duties of STEAM facilitator at Crafton Elementary as presented, pending receipt of clearances, at a stipend of \$30 per hour not to exceed 133 hours. Compensation is funded by a Pittsburgh Foundation grant; (Personnel Item #0119-06)

STEAM Facilitator – Derek Werderitch

The resignation of high school cafeteria worker Pamela Stewart, effective December 14, 2018 as presented; (Personnel Item #0119-07)

Resignation – Pamela Stewart

The proposal for the Carlynton Academic Summer Program to be held at Carnegie Elementary School June 10 to July 3, 2019 from 8:00 am to 12 noon and to offer support in reading, writing, and math; (Personnel Item #0119-08)

Academic Summer Program

The elimination of the position of Director of Technology effective January 31, 2019;

Eliminate Director of Technology Position

The creation of the administrative position of Supervisor of Information Technology effective February 1, 2019; (Personnel Item #0119-09)

Create Supervisor of Information Technology Position

The letter of resignation submitted by long-term art teacher Alexis Kovalovsky, effective January 24, 2019 as submitted; (Personnel Item #0119-010)

Resignation – LTS Alexis Kovalovsky

And the 2018-2019 Curriculum Supplemental List as presented. (Personnel Item #0119-11) **By a voice vote, the motion carried 7-0.**

2018-2019 Curriculum Supplemental List

IV. Policy

Director O'Brien moved, seconded by Director Roussos moved, seconded by Director O'Brien to adopt and approve the second and final reading of Finance Policies 611 through 626 per the full PSBA policy review; (Policy Item #0119-01) **By a voice vote, the motion carried 7-0.**

Finance Policies 611-626 – Final Reading

Director Simcic moved, seconded by Director Frank, to approve the first reading of Policy 246, School Wellness, with administrative revisions, as presented, per the full PSBA policy review. (Policy Item #0119-02) **By a voice vote, the motion carried 7-0.**

School Wellness Policy 246
– First Reading

OLD BUSINESS: *None*

NEW BUSINESS: Director Mendoza moved, seconded by Director Appel, to approve the 2019-2020 Preliminary Proposed Budget in the amount of \$29,982,373.46 with the intent to request approval from the Pennsylvania Department of Education for a referendum exception up the maximum permitted by law. The Board Secretary will give public notice of this action through publication in a local newspaper. **By a voice vote, the motion carried 7-0.**

2019-2020 Preliminary
Proposed Budget

OPEN FORUM: *None*

ADJOURNMENT:

Dr. Dimperio invited everyone to enjoy some refreshments in honor of the school board.

With no further business, Director O'Brien moved for adjournment at 8:25 pm, seconded by Director Simcic. **By a voice vote, the motion carried 7-0.**

Respectfully submitted,

Christopher Juzwick, Board Secretary

Michale Herrmann, Recording Secretary

The board reconvened in executive session following the meeting.